Administrative Resolution 2012-6

Policy and Procedure for Handling Requests and Installation of Memorials on Lake of the Woods Common Property

Whereas, from time to time the Lake of the Woods receives requests to honor individuals or organizations with landmark objects; and

Whereas, memorials on LOWA common property or an amenity may be an appropriate means of recognizing and awarding extraordinary contributions made by individuals and organizations to the well-being of LOWA, Orange County, the commonwealth, or the nation.

Therefore, the Board of Directors of the Lake of the Woods Association, Inc., establishes the following policy and procedure:

1. Requests for memorials that logically and naturally fit into the Association’s plans for caring for the common property and providing enjoyable amenities to members shall be decided by the General Manager. Such items include requests for park benches and trees with modest recognition plaques. The GM will determine the size, color, materials, and the placement of such memorials. The GM will consider the cost, if any, to the Association for purchase, installation, and ongoing maintenance of the memorial. The GM will consult with the appropriate amenity committee before the memorial is approved. The requestor of the memorial will bear the cost of purchase and installation, unless the GM determines it is in the interest of the Association to bear a portion of the cost. The GM will notify the Board of his decision.

2. Requests for significant landmark memorials such as sculptures, statues, fountains, and parks shall be decided by the Board, with the advice of the General Manager and any standing committee or ad hoc committee the President chooses to task with review and recommendation. The Board shall retain the right to name any building, park, or facility. Any committee tasked by the President to consider a specific request shall consider the size, color, materials, and placement. The GM and committee will advise the Board on the cost, if any, to the Association for purchase, installation, and ongoing maintenance of the memorial. The requestor of the memorial will bear the cost of purchase and installation, unless the Board determines it is in the interest of the Association to bear a portion of the cost. The Board will notify the membership of its decision.

LOWA Board President

April 18, 2012
Date the Board Adopted