

LAKE OF THE WOODS ASSOCIATION, INC. (LOWA)

102 Lakeview Parkway, Locust Grove, VA 22508

540-972-2237

PROPERTY OWNER/TENANT BARCODE APPLICATION

Please print:

Applicant's Name: _____
FIRST NAME MI LAST NAME

Applicant's Mailing Address: _____

City : _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____

Applicant's Status: Member Co-Owner Annotated Tenant

Co-Habit Dependent Eligible Guest (w/Guest Pass)

Vehicle Make _____ Vehicle Model _____

Vehicle Year _____ Vehicle Color _____

Vehicle Owned Vehicle Leased Company Vehicle

Company Letter attached Company Name _____

Vehicle Plate # _____ State _____

Member's Name: _____ Section: ____ Lot: ____
LAST NAME FIRST NAME MI

Member's Property Address: _____

I affirm that I am a property owner or tenant in good standing or eligible guest and have read and understand the Policy and Use of Barcodes for Vehicle Access on reverse side of this application. I agree to indemnify and hold harmless LOWA from any damage resulting from application of the barcode emblem on my vehicle and use of the gate systems.

Signature of Applicant

Date

For official use only (please print)

New Barcode #: _____ Old Barcode #: _____

Officer Name: _____ Date: _____

Notes: _____

Verified Property Owner/Tenant: _____ Property Owner In Good Standing: _____

Entered by/ Date: _____

POLICY AND USE OF BARCODES FOR VEHICLE ACCESS

Barcodes are issued as a special privilege of vehicular access to property owners, properly registered tenants, commercial vendors and others having authorized activities within the gated area of the community. **The person to whom the barcode is issued is responsible for its proper use and may be subject to Legal Compliance Committee adjudication. The barcode is revocable in the event of violation of Lake of the Woods Association (LOWA) policies.**

Barcodes are issued to specific vehicles for the personal use of a property owner or properly registered tenant; his or her spouse, dependents and eligible family members; and commercial vehicles in accordance with LOWA policies.

Barcodes are issued to qualified property owners and residents and do not need to be reissued. Commercial vehicles must pay an annual fee of \$ **50.00** per vehicle. All barcodes must be applied to the vehicle by authorized LOWA personnel.

Property owners or tenants not in good standing, i.e. having not fully paid and discharged all dues, assessments, fines, charges, and penalties imposed or levied upon him by the Association, may have their barcodes deactivated for use at member access gates. Access will be available only through visitor access lanes.

When a vehicle is traded or otherwise disposed of, the barcode should be removed and returned to the Administration Office, Holcomb Building. If you were unable to remove the barcode, you must notify the Administration Office in writing of the vehicle's disposition. A vehicle that enters Lake of the Woods illegally through use of a barcode left on a vehicle after it is sold/transferred is the responsibility of the person to whom the barcode was assigned.

Barcodes issued to vehicles with temporary registration will expire after 60 days. In order to avoid deactivation of your Barcode you must provide the Holcomb Building with a copy of your permanent registration.

Barcodes issued to commercial vehicles may have access days and times restricted. Any misuse of barcode access by commercial vehicles will result in immediate deactivation of their barcode.

No Solicitation.

The General Manager, through his staff, is required by LOWA policy to enforce the rules for issuance and use of barcodes. Violations of barcode policy may result in a monetary charge, restricted use, or revocation of privileges.